

## Tips and Tricks

### Emailing Students

When you are reviewing a student's work from the "Review Student Submissions" page, click the "Edit" or "Grade" link. Then, scroll down and click the "Email Student" link. A new page will open where you can review the work, type your comments into the text editor, select the students and/or parents to contact and click "Send" to send the email!

### Creating Classrooms

Once student accounts have been created, you can also group those students into classes. From the "Parent/Student Information" page, click "Class Management" and then click "Create New Class." Input a title for the class, select the students to include and then click "Save." You can now create homework assignments and assign them directly to your classes for only those students to see and complete!



## In This Issue:

- Introduction
- Tips & Tricks
- FREE Classroom Websites

## FREE Classroom Websites!

Hello, and welcome to our new EZClassSites.com newsletter! Through this newsletter, we hope to be able to share with you new features, tips and tricks for using our site, answer common questions we receive, share new partnerships we have developed, and much more.

Being our first newsletter, we wanted to announce something truly special. With the increasing demands placed on teachers, both in their classrooms and financially, we felt it was time to begin offering a FREE version of our service!

Free accounts are being sponsored by our advertisers. Advertisers are selected for their relevance to education, so you can be assured that your students will not see inappropriate content. You will also find that these deals and services are relevant and intriguing to today's educators. To keep this service going, we need your help, so take a moment to visit one of our advertisers to see the wonderful services they are offering.

If you do not want advertising to appear on your site, then you can simply process a payment and the advertisements will be removed for the length of your subscription.

If you are already a paying customer and want to convert to our free program, the good news is you don't have to do anything. At the end of your current subscription, do nothing and your account will automatically be converted to a free, advertising sponsored website!

**EZClassSites.com is growing, and with that comes many new features and benefits. Make sure that you watch your email closely each month for our new newest newsletter.**